

COMPLAINT FOR UNLAWFUL DETAINER

When should this form be used?

- Unlawful Detainer is used to remove a person or persons who occupy your real property.
- The property must be located within Santa Rosa County.
- The individual(s) occupying the property are not tenants.

Example – You have someone (roommate, boyfriend, girlfriend, family member, etc.) living in your home with you. There is no rental agreement. You do not want that person in your home any longer.

READ ALL OF THE INFORMATION AND INSTRUCTIONS BEFORE COMPLETING THE FORMS AND SUBMITTING THEM FOR FILING.

RETAIN COPIES OF ALL FORMS FILED FOR YOUR OWN RECORDS.

DOCUMENTS MUST BE LEGIBLE, TYPE WRITTEN OR LEGIBLY HANDWRITTEN IN BLACK INK.

FILING FEE: \$300.00

Summons issuance fee: \$10.00 per summons

Summons prepared and issued by Clerk: \$17.00 per summons

Payable by cash/ cashier's check/ money order/ credit card (MasterCard, Visa, American Express, Discover)

IN ADDITION to the above mentioned filing fee and summons issuance fee, a fee is required to serve each defendant. The Sheriff of Santa Rosa County charges \$40 for each defendant served. The Sheriff's office will accept a cashier's check or money order, made payable to SRSO.

*****NOTICE*****

This package is designed to help persons seeking to represent themselves in court without the assistance of an attorney. It is meant to serve as a guide only.

Unlawful Detainer is governed by Florida Statutes 82, section 82.04

We do not guarantee that either the instructions or the forms will achieve the result desired by the parties or ensure that any individual judge will follow the procedure exactly or accept each and every form drafted. Any person using these instructions and forms does so at his or her own risk.

Please note that Florida law prevents our staff from providing legal advice.

THIS PACKET CONTAINS THE FOLLOWING FORMS:

FORMS TO USE FOR STEP ONE:

Form #1 Complaint for Unlawful Detainer

- Fill in the parties names in the space provided (Plaintiff is the party filing the case and the Defendant is the party being removed).
- Read each line and fill in the appropriate response.
- Date and sign in the space provided and print or type your name, address, phone number and email (if available).
- ~~AAA~~ Attach a chain of title to the complaint to prove you are the owner of the property (if available).

Form #2 Summons

- Fill in names of the Plaintiff(s) and Defendant(s).
- Provide the name and address of the party being served (Defendant).
- Provide the name and address of the serving party (Plaintiff).
- Once completed, the Clerk will date and sign for issuance.

FORMS TO USE FOR STEP TWO:

Form #3 Non-Military Affidavit

- Fill in names of Plaintiff(s) and Defendant(s).
- Read each line and select and/or fill in the appropriate response.
- Date and sign in the presence of a Notary Public or Deputy Clerk.

Form #4 Motion for Clerk's Default

- Fill in names of Plaintiff(s) and Defendant(s).
- Sign in the space provided and print or type your name, address and number.
- Once completed the Clerk will date, sign and seal for issuance.

Form #5 Motion for Default Final Judgment

- Fill in names of Plaintiff(s) and Defendant(s).
- Sign in the space provided and print your name, address and phone number.

Form #6 Final Judgment for Unlawful Detainer

- Fill in the names of the Plaintiff(s) and Defendant(s).
- Read each line and fill in the appropriate responses.
- Once completed, the Judge will sign and date this form.

Form #7 Notice of Hearing

- Fill in the names of the Plaintiff(s) and Defendant(s).
- Read each line and fill in the appropriate response with the hearing information obtained from the judge's assistant.
- Provide the name and address of the party being served, select the type of service used and the date it was sent.
- Sign in the space provided and print or type your name, address and phone number

Form #8 Writ of Possession

- Fill in the names of Plaintiff(s) and Defendant(s).
- Fill in the address of the property involved in the case.

FORM TO USE TO DISMISS THE CASE

Form #9 Notice of Voluntary Dismissal (if you do not wish to complete your suit)

- Complete the form and return it to the Clerk's office.

FILING CHECKLIST

Step One (File case with Clerk)

To file an Unlawful Detainer case, you may file the following forms along with the filing fee and issuance fee with the Clerk's office. **Make a copy of Form #1 and Form #2 for your records if desired**

- (Form #1) Complaint for Unlawful Detainer, with a chain of title attached.
Examples; warranty deed or title to the property (if available).
One (1) original filed with the Clerk and one (1) copy for each Defendant to be served.
- (Form #2) Summons One (1) original and two (2) copies for **each** Defendant to be served.

Step Two (Obtain Judgment)

6 days after service on the Defendant(s):

IF DEFENDANT(S) **DID NOT** respond, you may file the following forms:

- (Form #3) Non-Military Affidavit
(Form #4) Motion for Clerk's Default
(Form #5) Motion for Default Final Judgment
(Form #6) Final Judgment of Unlawful Detainer
(Form #8) Writ of Possession

Submit along with the forms a cashier's check or money order for \$90.00 made payable to the Santa Rosa County Sheriff.

OR

IF DEFENDANT(S) **DID** respond, you may file the following forms:

- (Form #7) Notice of Hearing
**It is your responsibility to contact the Judicial Assistant for the Judge that is assigned to your case, to set a hearing date. Once you have set your hearing date; complete this form and make copies. File the original, and submit a copy to the Defendant(s).
- (Form #6) Final Judgment
**Bring the Final Judgment and (1) copy for each Plaintiff AND Defendant to the hearing and (1) pre-addressed, stamped envelope for each party as well.

(Form #8) Writ of Possession

Submit along with the form a cashier's check or money order for \$90 made payable to the Santa Rosa County Sheriff.

If the Judge grants your complaint, a Final Judgment will be signed.

The Writ of Possession (form #8) will then be issued and certified copies will be sent to the Santa Rosa County Sheriff along with the payment of \$90 previously provided.

Or you may choose to retrieve the \$90 payment previously provided and hand deliver the certified copies of the writ to the Santa Rosa County Sheriff's Office.

Additional Forms

(Form #9) Notice of Voluntary Dismissal

If you decide not to proceed with your case prior to a judgment being entered, you should file a "Notice of Voluntary Dismissal." Form # 9

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case No. _____

Plaintiff(s)
Vs

Defendant(s)

COMPLAINT FOR UNLAWFUL DETAINER

COMES NOW, the Plaintiff(s) _____ and sues
Defendant(s) _____ and states as follows:

1. This is an action to recover possession of real property unlawfully detained, *pursuant to Florida Statutes, Chapter 82*, located in Santa Rosa County, Florida.
2. The Defendant(s) is in possession of the following real property in the County:

(Describe property, i.e. property address or legal description)
to which Plaintiff(s) claims title as shown by the attached chain of title(if available).

3. Defendant(s) refuses to deliver possession of the property to Plaintiff(s).
4. Plaintiff has demanded possession of the premises.

WHEREFORE Plaintiff(s) demands judgment for possession of the property, for costs and for such other relief as is just and proper.

Date: _____

Signature of Plaintiff(s)
Print Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____
E-mail address: _____

**IN THE COUNTY COURT, FIRST JUDICIAL CIRCUIT
OF THE STATE OF FLORIDA, IN AND FOR SANTA ROSA COUNTY**

Case No: _____

Plaintiff(s)

VS

Defendant(s)

**UNLAWFUL DETAINER SUMMONS
(CLAIM FOR POSSESSION OF PREMISES)**

TO EACH SHERIFF OF THE STATE: You are commanded to serve this SUMMONS and a copy of the COMPLAINT in this lawsuit on the above-styled cause upon the Defendant:

TO DEFENDANT(S):

Defendant Name

Defendant Address

City, State, Zip Code

Please Read Carefully

You are being sued by Plaintiff, owner, to require you to vacate the premises which you are unlawfully possessing, for the reasons given in the attached complaint.

You are entitled to a hearing to decide whether you can be required to vacate, but you must do all of the things listed below. You must do them within five (5) days (not including Saturday, Sunday, or any legal holiday) after the date these papers were given to you or to a person who lives with you or were posted at the premises.

THE THINGS YOU MUST DO ARE AS FOLLOWS:

- (1) Write down the reasons(s) why you think you should not be forced to vacate. The written reason(s) must be given to the Court Clerk at the Santa Rosa County Courthouse, Milton, Florida.

- (2) As well as the Courthouse, mail or take a copy of your written reason(s) to:

Plaintiff Name

Plaintiff Address

City, State, Zip Code

If you do not do all of these things within 5 days you may be dispossessed without a hearing or further notice.

PERSONAL SERVICE: IF THIS SUMMONS and a copy of the **COMPLAINT** have been personally served upon you or upon anyone residing at your residence who is 15 years of age or older, your **WRITTEN ANSWER AND DEFENSES MUST** be received by the Clerk **within five (5) WORKING DAYS** of the service as to the claim for possession of the premises.

POSTED-MAIL SERVICE: IF THIS SUMMONS and a copy of the **COMPLAINT** have been attached to a conspicuous place on your residence your **WRITTEN ANSWER AND DEFENSES MUST** be received by the Clerk **within five (5) WORKING DAYS** of the date that it was attached to some conspicuous place on the property described in the **COMPLAINT**. The date of posting is the date noted thereon by the Sheriff's Office or the Process Server.

A **DEFAULT** may be entered against you and a **JUDGMENT** to remove you from the property and/or for reasonable costs and attorney's fees may be entered without further notice to you, if you do not follow these instructions.

WITNESS MY HAND AND SEAL OF THIS COURT on the ___ day of, _____ 20__

**DONALD C. SPENCER,
CLERK OF THE COURTS & COMPTROLLER,**

BY: _____

Deputy Clerk

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE.

PLEASE CONTACT: COURT ADMINISTRATION, ADA LIAISON SANTA ROSA COUNTY, 6865 CAROLINE STREET, MILTON, FL 32570 PHONE (850) 623-3159 FAX (850) 983-0602 ADA.SantaRosa@flcourts1.gov AT LEAST 7 DAYS BEFORE YOUR SCHEDULED COURT APPEARANCE OR IMMEDIATELY UPON RECEIVING THIS NOTIFICATION, IF THE TIME BEFORE THE SCHEDULED APPEARANCE IS LESS THAN 7 DAYS; IF YOU ARE HEARING OR VOICE IMPAIRED, CALL 711.

**IN THE COUNTY COURT
IN AND FOR SANTA ROSA, FLORIDA**

Case No. _____

Plaintiff(s)
Vs

Defendant(s)

NON-MILITARY AFFIDAVIT

State of Florida
County of Santa Rosa

On this day personally appeared before me, _____ the
(Plaintiff'sName)
undersigned authority who after being duly sworn, says:

Defendant is known by Affiant not to be in the military service or any government agency or branch subject to the provisions of the Soldiers' and Sailors' Civil Relief Act.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated: _____

Signature of Plaintiff

Address

City, State and Zip Code

Phone number

State of Florida
County of Santa Rosa

Sworn and subscribed before me this _____ day of _____, 20____, by
_____, who is _____ personally known to me or
_____ produced _____ as identification and who took
an oath.

Notary Public or Deputy Clerk

**IN THE COUNTY COURT
IN AND FOR SANTA ROSA, FLORIDA**

Case No. _____

Plaintiff(s)
Vs

Defendant(s)

MOTION FOR CLERK'S DEFAULT

Plaintiff moves for entry of a Default by the Clerk and as grounds therefore states the following:

Service of Process has been effected on the Defendant(s) _____

The time to file a response has expired.

The defendant(s) _____ have failed to serve any

paper on the undersigned or file any paper as required by the law.

Dated: _____

Signature of Plaintiff

Address

City, State and Zip Code

Phone number

DEFAULT

A default is hereby entered in this action against the defendant(s) named in the foregoing Motion for failure to serve or file papers as required by law.

DATE: _____

**DONALD C. SPENCER,
CLERK OF THE COURTS & COMPTROLLER,**

BY: _____
Deputy Clerk

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case no. _____

Plaintiff(s)

Vs

Defendant(s)

MOTION FOR DEFAULT FINAL JUDGMENT- UNLAWFUL DETAINER

Plaintiff(s) asks the court to enter a Default Final Judgment against Defendant(s) for unlawful detainer and says:

1. Plaintiff(s) filed a Complaint for Unlawful Detainer from Real Property against Defendant(s).

2. Defendant(s) has failed to timely file and answer and a default has been entered by the Clerk of this Court on the _____ day of _____, 20____.

WHEREFORE, Plaintiff(s) asks this Court to enter a Final Judgment for Unlawful Detainer against the Defendant(s).

Date: _____

Signature of Plaintiff

Print Name: _____

Address: _____

City, State, Zip: _____

Telephone No: _____

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case No. _____

Plaintiff(s)

Vs

Defendant(s)

FINAL JUDGMENT FOR UNLAWFUL DETAINER

This cause having come before the Court on Complaint for Unlawful Detainer and it appearing that the Defendant(s) has been duly served with process, it is hereby:

ORDERED AND ADJUDGED that the Plaintiff(s) do have and recover from the Defendant(s) possession of the following premises located in Santa Rosa County, Florida, to wit:

(Describe property, i.e. property address or legal description)

The Clerk of Court shall issue the Writ of Possession for the aforesaid premises forthwith.

It is further **ORDERED AND ADJUDGED** that the Plaintiff(s) recover judgment against the Defendant(s) costs in the amount of \$ _____, for all of which let execution issue.

DONE AND ORDERED in Santa Rosa County, Florida on the _____ day of _____, 20____.

County Court Judge

cc:

Plaintiff

Defendant

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case No. _____

Plaintiff(s)
Vs

Defendant(s)

NOTICE OF HEARING

TO: Defendant(s) : _____

There will be a hearing before Judge _____ on {date} _____
at {time} _____ a.m./p.m., in Judge's chambers at the Santa Rosa County
Courthouse at 6865 Caroline Street, Milton, Fl. 32570 on the following issues:

Complaint for Unlawful Detainer

_____ hour(s)/ _____ minutes have been reserved for this hearing.

If this matter is resolved, the moving party shall contact the judge's office to cancel this hearing.

I certify that a copy of this document was: ___ mailed ___ faxed and mailed ___ hand delivered
to:

The person(s) listed below on the _____ day of _____, 20____.

Defendant: _____
Address: _____
City, St Zip _____
Dated: _____

Signature of Plaintiff(s)

Printed Name

Address

City, State, Zip

Telephone number

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE.

PLEASE CONTACT: COURT ADMINISTRATION, ADA LIAISON SANTA ROSA COUNTY, 6865 CAROLINE STREET, MILTON, FL 32570 PHONE (850) 623-3159 FAX (850) 983-0602 ADA.SantaRosa@flcourts1.gov AT LEAST 7 DAYS BEFORE YOUR SCHEDULED COURT APPEARANCE OR IMMEDIATELY UPON RECEIVING THIS NOTIFICATION, IF THE TIME BEFORE THE SCHEDULED APPEARANCE IS LESS THAN 7 DAYS; IF YOU ARE HEARING OR VOICE IMPAIRED, CALL 711.

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case No. _____

Plaintiff(s)

Vs

Defendant(s)

WRIT OF POSSESSION

THE STATE OF FLORIDA:

TO ALL AND SINGULAR THE SHERIFFS OF THE STATE:

YOU ARE COMMANDED to remove Defendant(s) from the following property in Santa Rosa County, Florida:

(Describe property, i.e. address or legal description)
and to put Plaintiff(s) in full possession thereof after Twenty Four (24) hours' notice conspicuously posted on the premises.

Witness my hand and seal of the Court on _____ day of _____, 20____.

**DONALD C. SPENCER,
CLERK OF THE COURTS & COMPTROLLER,**

BY: _____

Deputy Clerk

**IN THE COUNTY COURT OF THE FIRST JUDICIAL CIRCUIT
IN AND FOR SANTA ROSA COUNTY, FLORIDA**

Case No. _____

Plaintiff(s)
Vs

Defendant(s)

NOTICE OF DISMISSAL

The plaintiff hereby requests the above styled case be dismissed this ____ day of _____,
20____.

Signature Plaintiff

Certificate of Service

I hereby certify that a copy of the foregoing Notice of Dismissal has been furnished to

(Name of defendant)

(Insert address)

By _____ United States Mail, _____ hand delivery, this _____ day of _____, 20____.

Signature of Plaintiff

FORM 1.997. INSTRUCTIONS FOR ATTORNEYS COMPLETING CIVIL COVER SHEET

Plaintiff must file this cover sheet with the first document filed in the action or proceeding (except small claims cases, probate, or family cases). Domestic and juvenile cases should be accompanied by a completed Florida Family Law Rules of Procedure Form 12.928, Cover Sheet for Family Court Cases. Failure to file a civil cover sheet in any civil case other than those excepted above may result in sanctions.

I. Case Style. Enter the name of the court, the appropriate case number assigned at the time of filing of the original complaint or petition, the name of the judge assigned (if applicable), and the name (last, first, middle initial) of plaintiff(s) and defendant(s).

II. Amount of Claim. Enter the estimated amount of the claim, rounded to the nearest dollar. The estimated amount of the claim is requested for data collection and clerical processing purposes and is not considered dispositive of the claim.

III. Type of Case. Place an “X” on the appropriate line. If the cause fits more than one type of case, select the most definitive. If the most definitive label is a subcategory (indented under a broader category label), place an “X” on the category and subcategory lines. Definitions of the cases are provided below in the order they appear on the form.

Circuit Civil

(A) Condominium—all civil lawsuits pursuant to Chapter 718, Florida Statutes, in which a condominium association is a party.

(B) Contracts and indebtedness—all contract actions relating to promissory notes and other debts, including those arising from the sale of goods, but excluding contract disputes involving condominium associations.

(C) Eminent domain—all matters relating to the taking of private property for public use, including inverse condemnation by state agencies, political subdivisions, or public service corporations.

(D) Auto negligence—all matters arising out of a party’s allegedly negligent operation of a motor vehicle.

(E) Negligence—other—all actions sounding in negligence, including statutory claims for relief on account of death or injury, that are not included in other main categories.

(F) Business governance—all matters relating to the management, administration, or control of a company.

(G) Business torts—all matters relating to liability for economic loss allegedly caused by interference with economic or business relationships.

(H) Environmental/Toxic tort—all matters relating to claims that violations of environmental regulatory provisions or exposure to a chemical caused injury or disease.

(I) Third party indemnification—all matters relating to liability transferred to a third party in a financial relationship.

(J) Construction defect—all civil lawsuits in which damage or injury was allegedly caused by defects in the construction of a structure.

(K) Mass tort—all matters relating to a civil action involving numerous plaintiffs against one or more defendants.

(L) Negligent security—all matters involving injury to a person or property allegedly resulting from insufficient security.

(M) Nursing home negligence—all matters involving injury to a nursing home resident resulting from negligence of nursing home staff or facilities.

(N) Premises liability—commercial—all matters involving injury to a person or property allegedly resulting from a defect on the premises of a commercial property.

(O) Premises liability—residential—all matters involving injury to a person or property allegedly resulting from a defect on the premises of a residential property.

(P) Products liability—all matters involving injury to a person or property allegedly resulting from the manufacture or sale of a defective product or from a failure to warn.

(Q) Real property/Mortgage foreclosure—all matters relating to the possession, title, or boundaries of real property. All matters involving foreclosures or sales of real property, including foreclosures associated with condominium associations or condominium units. (The amount of claim specified in Section II. of the form determines the filing fee pursuant to section 28.241, Florida Statutes.)

(R) Commercial foreclosure—all matters relating to the termination of a business owner's interest in commercial property by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property.

(S) Homestead residential foreclosure—all matters relating to the termination of a residential property owner's interest by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property where the property has been granted a homestead exemption.

(T) Nonhomestead residential foreclosure—all matters relating to the termination of a residential property owner's interest by a lender to gain title or force a sale to satisfy the unpaid debt secured by the property where the property has not been granted a homestead exemption.

(U) Other real property actions—all matters relating to land, land improvements, or property rights not involving commercial or residential foreclosure.

(V) Professional malpractice—all professional malpractice lawsuits.

(W) Malpractice—business—all matters relating to a business's or business person's failure to exercise the degree of care and skill that someone in the same line of work would use under similar circumstances.

(X) Malpractice—medical—all matters relating to a doctor's failure to exercise the degree of care and skill that a physician or surgeon of the same medical specialty would use under similar circumstances.

(Y) Malpractice—other professional—all matters relating to negligence of those other than medical or business professionals.

(Z) Other—all civil matters not included in other categories.

(AA) Antitrust/Trade regulation—all matters relating to unfair methods of competition or unfair or deceptive business acts or practices.

(AB) Business transactions—all matters relating to actions that affect financial or economic interests.

(AC) Constitutional challenge—statute or ordinance—a challenge to a statute or ordinance, citing a violation of the Florida Constitution.

(AD) Constitutional challenge—proposed amendment—a challenge to a legislatively initiated proposed constitutional amendment, but excluding challenges to a citizen-initiated proposed constitutional amendment because the Florida Supreme Court has direct jurisdiction of such challenges.

(AE) Corporate trusts—all matters relating to the business activities of financial services companies or banks acting in a fiduciary capacity for investors.

(AF) Discrimination—employment or other—all matters relating to discrimination, including employment, sex, race, age, handicap, harassment, retaliation, or wages.

(AG) Insurance claims—all matters relating to claims filed with an insurance company.

(AH) Intellectual property—all matters relating to intangible rights protecting commercially valuable products of the human intellect.

(AI) Libel/Slander—all matters relating to written, visual, oral, or aural defamation of character.

(AJ) Shareholder derivative action—all matters relating to actions by a corporation's shareholders to protect and benefit all shareholders against corporate management for improper management.

(AK) Securities litigation—all matters relating to the financial interest or instruments of a company or corporation.

(AL) Trade secrets—all matters relating to a formula, process, device, or other business information that is kept confidential to maintain an advantage over competitors.

(AM) Trust litigation—all civil matters involving guardianships, estates, or trusts and not appropriately filed in probate proceedings.

County Civil

(AN) Civil – all matters involving claims ranging from \$8,001 through \$30,000 in damages, exclusive of interest, costs, and attorney fees.

(AO) Replevins—all lawsuits pursuant to Chapter 78, Florida Statutes, involving claims up to \$30,000.

(AP) Evictions—all matters involving the recovery of possession of leased land or rental property by process of law.

(AQ) Other civil (non-monetary)—includes all other non-monetary county civil matters that were not described in other county civil categories.

IV. Remedies Sought. Place an “X” on the appropriate line. If more than one remedy is sought in the complaint or petition, check all that apply.

V. Number of Causes of Action. If the complaint or petition alleges more than one cause of action, note the number and the name of the cause of action.

VI. Class Action. Place an “X” on the appropriate line.

VII. Related Cases. Place an “X” on the appropriate line.

VIII. Is Jury Trial Demanded In Complaint? Check the appropriate line to indicate whether a jury trial is being demanded in the complaint.

ATTORNEY OR PARTY SIGNATURE. Sign the civil cover sheet. Print legibly the name of the person signing the civil cover sheet. Attorneys must include a Florida Bar number. Insert the date the civil cover sheet is signed. Signature is a certification that the filer has provided accurate information on the civil cover sheet, **and has read and complied with the requirements of Florida Rule of Judicial Administration 2.425.**

FORM 1.997. CIVIL COVER SHEET

The civil cover sheet and the information contained in it neither replace nor supplement the filing and service of pleadings or other documents as required by law. This form must be filed by the plaintiff or petitioner with the Clerk of Court for the purpose of reporting uniform data pursuant to section 25.075, Florida Statutes. (See instructions for completion.)

I. CASE STYLE

Plaintiff _____ Santa Rosa Circuit Court Case # _____
_____ Judge _____

vs.
Defendant _____

II. AMOUNT OF CLAIM

Please indicate the estimated amount of the claim, rounded to the nearest dollar. \$ _____

III. TYPE OF CASE (If the case fits more than one type of case, select the most definitive category.) If the most descriptive label is a subcategory (is indented under a broader category), place an x on both the main category and subcategory lines.

CIRCUIT CIVIL

- _____ Condominium
- _____ Contracts and indebtedness
- _____ Eminent domain
- _____ Auto negligence
- _____ Negligence—other
 - _____ Business governance
 - _____ Business torts
 - _____ Environmental/Toxic tort
 - _____ Third party indemnification
 - _____ Construction defect
 - _____ Mass tort
 - _____ Negligent security
 - _____ Nursing home negligence
 - _____ Premises liability—commercial
 - _____ Premises liability—residential
- _____ Products liability
- _____ Real property/Mortgage foreclosure

- Commercial foreclosure
- Homestead residential foreclosure
- Non-homestead residential foreclosure
- Other real property actions
- Professional malpractice
 - Malpractice—business
 - Malpractice—medical
 - Malpractice—other professional
- Other
 - Antitrust/Trade regulation
 - Business transactions
 - Constitutional challenge—statute or ordinance
 - Constitutional challenge—proposed amendment
 - Corporate trusts
 - Discrimination—employment or other
 - Insurance claims
 - Intellectual property
 - Libel/Slander
 - Shareholder derivative action
 - Securities litigation
 - Trade secrets
 - Trust litigation

COUNTY CIVIL

- Civil
- Replevins
- Evictions
- Other civil (non-monetary)

IV. REMEDIES SOUGHT (check all that apply):

- Monetary;
- Nonmonetary declaratory or injunctive relief;
- Punitive

V. NUMBER OF CAUSES OF ACTION: []

(Specify) _____

VI. IS THIS CASE A CLASS ACTION LAWSUIT?

- yes
- no

VII. HAS NOTICE OF ANY KNOWN RELATED CASE BEEN FILED?

no

yes If "yes," list all related cases by name, case number, and court. _____

VIII. IS JURY TRIAL DEMANDED IN COMPLAINT?

yes

no

I CERTIFY that the information I have provided in this cover sheet is accurate to the best of my knowledge and belief, and that I have read and will comply with the requirements of Florida Rule of Judicial Administration 2.425.

Signature _____ Fla. Bar # _____
Attorney or party (Bar # if attorney)

(type or print name) Date